ESTIMATED TRAVEL COSTS FOR A PCS MOVE

PLANNING PCS COSTS

A PCS move requires a lot of planning which includes creating a budget. Your type of move, family size, planned route, method of travel and "extras" will all impact the total cost of your move. Completing the following worksheet will help you plan and estimate costs.

DRIVING COSTS

Allow an average of $25 per 100 miles for fuel and maintenance.
Total miles you plan to travel: __________________________
Divide total miles by 100: __________________________
Multiply by $25: $ __________________________
Toll charges expected: $ __________________________
Total (add mileage cost and tolls): $ __________________________

OVERNIGHT ACCOMMODATIONS

Estimate the cost of a room for each day during travel based on the following:
Hotel cost per night — $120 - $150
If traveling with pets — $20 per pet fee per pet
Expected daily room cost: $ __________________________
Distance you plan to travel: __________________________ miles
Divide total number of miles by 350 miles per day = __________________________ total days.

Total (accommodations x days): $ __________________________

FOOD AND OTHER COSTS

Plan on food costs of $50 per person per day.
Number of people: __________________________
Number of days: __________________________
Multiply number of people by number of days: __________________________
Multiply the figure from the line above by $50: $ __________________________
Cost of other items (admission tickets, souvenirs, etc.): $ __________________________

Total (cost of food and other items): $ __________________________

ESTIMATED REIMBURSEMENTS

Reimbursements may not cover all costs, but you can reduce expenses by planning ahead. Be sure to save all receipts!

- The disbursing officer at your new duty station will decide whether the regulations permit reimbursement of an item(s) and how much is paid.
- Reimbursements include mileage and per diem allowances and are based on whether you are traveling with or without dependents or with other travelers.

TOTAL ESTIMATED COSTS (total previous three boxes): $ __________________________

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