



FINANCIAL PLANNING WORKSHEET FOR A PCS MOVE

★ CALCULATE YOUR BUDGET

To calculate your PCS budget, subtract your total estimated expenses **(B)** from your total estimated income **(A)**.

A. ESTIMATED INCOME

AMOUNT

- 1. Travel allowance (before move) _____
- 2. Per diem (before move) _____
- 3. Advance pay _____
- 4. Dependent's per diem (after move) _____
- 5. Basic Allowance for Housing (BAH) _____
- 6. Dislocation Allowance (DLA) _____
- 7. Temporary Lodging Allowance (TLA) (after move) _____
- 8. Refund of security deposit (if applicable) _____
- 9. Refund of security deposit (if applicable) _____
- 10. Pay received while in transit (after move) _____
- 11. Proceeds from selling items you are not transferring _____
- 12. Overseas allowances (if applicable) _____

Total Sources of Income (A) _____

B. ESTIMATED EXPENSES

COST

EXPENSES BEFORE YOUR MOVE

- 1. Miscellaneous expenses
 - a. Going away party or hail and farewell _____
 - b. Passport and visas _____
 - c. Travel incidentals _____
- 2. House-hunting expenses _____
- 3. Disconnecting major appliances and services _____
- 4. Cost to clean vacated quarters/housing _____
- 5. Costs to dismantle outdoor furniture or play equipment _____
- 6. Cost to kennel and/or ship pets _____
- 7. Shipping costs for a boat or ATVs _____
- 8. Shipping or towing a vehicle _____
- 9. Shipping any other items not authorized for shipping at government expense _____
- 10. Supplemental insurance for shipping or storing personal property _____
- 11. Excess weight over authorized weight allowance _____
- 12. Preparing your vehicle for travel _____
- 13. When shipping a car overseas, include costs to:
 - a. Ensure the engine, wipers, brakes, etc., are in good working order _____
 - b. Ready the vehicle for any specific requirements at the new location _____
 - c. Prepare the vehicle for shipping and/or storage _____
 - d. Move to port of shipment and return fare _____

Subtotal of Estimated Expenses (B) _____

